# OSHA Training Institute (OTI) Education Center
# Program Safety & Health Fundamentals for General Industry Application for Certificate Program

*Read instructions before completing this form.*

**Submit completed forms to:** CEF OSHA Education Center
**Email:** Lavan@cefcolorado.org
**Mail:** 646 Mariposa St. Denver, CO 80204

It is the responsibility of the applicant to ensure all required and elective courses have been completed prior to submitting this application. An application processing fee of $120 is due at the time of the application. Please submit copies of this completed and signed Application for Certificate Program and all necessary documentation that verifies successful completion for each course to the OTI Education Center listed above.

**Requirements to complete the certificate program:**

- Participants must complete a minimum of 7 OTI Education Center courses, comprised of required and elective courses that include a minimum of 68 contact hours of training to earn the certificate in *Safety & Health Fundamentals for General Industry*.
  - Participants must complete the 3 required courses listed below in item #6 for a minimum of 39 contact hours of training.
  - Participants must complete a minimum of 4 elective courses that include a minimum of 29 contact hours of training from the list below in item #6.

| | | | |
|---|---|---|---|
| **1.** | **Applicant Name:** | **2.** | **Title:** |
| **3.** | **Company:** | **4.** | **E-mail:** |

| | | | | | |
|---|---|---|---|---|---|
| **5.** | **Applicant Address** | | | | |
| Company: | | | | | |
| Address: | | | | | |
| City: | | State: | | Zip: | |
| Phone: | ( ) | Fax: | ( ) | | |

**6.** **I have completed the following courses. Please attach a copy of your course completion certificate for each applicable course.**

| Required Courses | Elective Courses | | | | |
|---|---|---|---|---|---|
| ☐ OSHA #511 | ☐ OSHA #521 | ☐ OSHA #7000 | ☐ OSHA #7200 | ☐ OSHA #7845 | |
| ☐ OSHA #7500 | ☐ OSHA #2225 | ☐ OSHA #7005 | ☐ OSHA #7205 | ☐ OSHA #7100 or #2045 | |
| ☐ OSHA #7505 | ☐ OSHA #2255 | ☐ OSHA #7105 | ☐ OSHA #7210 | ☐ OSHA #7300 or #2264 | |
| | ☐ OSHA #3095 | ☐ OSHA #7115 | ☐ OSHA #7215 | | |

**7. Statement of Certification**

*The information I have included herein and submitted to the OTI Education Center (or its designee) is true and accurate.*

**Applicant Signature** _____ **Date:** _____

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# Safety & Health Fundamentals for General Industry
# Application for Certificate Program

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| **OFFICE USE ONLY** | | | | | |
|---|---|---|---|---|---|
| Date: | | Approving Authority Signature: | | | |
| **Check One:** ☐ Approved ☐ Not Approved | | | | | |
| **1.** | **Approving Authority Name:** | | **2.** | **Title:** | |
| **3.** | **OTI Education Center:** | | **4.** | **E-mail:** | |
| **5.** | **Approving Authority Address** | | | | |
| Address: | | | | | |
| | | | | | |
| City: | | State: | | Zip: | |
| Phone: | ( ) | | Fax: | ( ) | |
| **If not approved, please indicate reason:** | | | | | |
| ☐ | Applicant did not complete the required courses. | | ☐ | Applicant did not sign form. | |
| ☐ | Applicant did not submit documentation of completion for all courses. | | ☐ | Applicant did not complete four of the elective courses. | |
| ☐ | Application processing fee was not paid. | | ☐ | Applicant did not complete the minimum 68 contact hours. | |
| ☐ | Applicant did not complete a minimum of 29 contact hours of elective courses. | | ☐ | Other: (please explain) | |

**Process for review and approval:**

- The OTI Education Center will review this form for accuracy and ensure that appropriate supporting documentation is attached.
- If this form is not approved, the OTI Education Center will notify the applicant in writing with the reason.
- If the form is approved, the OTI Education Center will send the completed form and all supporting documentation to the Office of Training and Education (OTE) by e-mail to:

  OTIECcertificates@dol.gov

- Upon receipt, OTE will process the program certificate, to include the applicant's name and issue date, and will mail the program certificate to the OTI Education Center. OTE will contact the OTI Education Center with any questions or concerns.
- The authorized OTI Education Center is responsible for issuing the program certificate to the student.

# OSHA Training Institute (OTI) Education Center Program
# Safety & Health Fundamentals for General Industry
# Application for Certificate Program

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***Instructions for Applicants***

It is the responsibility of the applicant to ensure all required and elective courses have been completed prior to submitting this application for the *Safety & Health Fundamentals for General Industry* certificate program. Submit copies of this completed and signed application and all required documentation of successful course completion for all courses to **Lavan Konshak at CEF OSHA Education Center** *along with a check, credit card, or money order for $120 CEF OSHA Education Center*. Required documentation is either a course completion certificate or official transcript from the OTI Education Center where the course was completed.

| | |
|---|---|
| Item 1: **Applicant Name**<br>· List full legal name. | Item 2: **Title**<br>· List current job title. If currently not working, leave this field blank. |
| Item 3: **Company**<br>· List current employer. If currently not working, leave this field blank. | Item 4: **E-mail**<br>· List a current e-mail where you may be contacted. |
| Item 5: **Applicant Address:**<br>· Provide a current address, phone, and fax number where you may be contacted. | Item 6: **Completed Courses**<br>· Check the boxes which correspond to the applicable OSHA courses completed. |

## OSHA Course Prerequisites

**Must have completed the 3 required courses:**

| | |
|---|---|
| OSHA #*511 Occupational Safety and Health Standards for General Industry* | 26 hours |
| OSHA #*7500 Introduction to Safety and Health Management* | 5½ hours |
| OSHA #*7505 Introduction to Incident (Accident) Investigation* | 7½ hours |

**Must have completed a minimum of 4 of the following elective courses that total a minimum of 29 contact hours of training:**

| | |
|---|---|
| OSHA #*521 OSHA Guide to Industrial Hygiene* | 26 hours |
| OSHA #*2225 Respiratory Protection* | 26 hours |
| OSHA #*2255 Principles of Ergonomics* | 18 hours |
| OSHA #*2264 Permit-Required Confined Space Entry* | 20 hours |
| OSHA #*3095 Electrical Standards* | 26 hours |
| OSHA #*7000 OSHA Training Guidelines for Safe Patient Handling* | 7½ hours |
| OSHA #*7005 Public Warehousing and Storage* | 7 hours |
| OSHA #*7105 Introduction to Evacuation and Emergency Planning* | 4 hours |
| OSHA #*7115 Lockout/Tagout [Controlling Hazardous Energy to Prevent Workplace Injury]* | 7½ hours |
| OSHA #*7200 Bloodborne Pathogens Exposure Control for Healthcare Facilities* | 7 hours |
| OSHA #*7205 Health Hazard Awareness* | 6 hours |
| OSHA #*7210 Pandemic Illness Preparedness* | 5½ hours |
| OSHA #*7215 Silica in Construction, Maritime, and General Industries* | 7 hours |
| OSHA #*7845 Recordkeeping Rule Seminar* | 4 hours |
| OSHA #*7100 Introduction to Machinery and Machine Safeguarding*<br>**OR**<br>OSHA #2045 *Machinery and Machine Guarding Standards* | 4 hours<br><br>26 hours |
| OSHA #*7300 Understanding OSHA's Permit-Required Confined Space Standard*<br>**OR**<br>*OSHA #2264 Permit-Required Confined Space Entry* | 7 hours<br><br>20 hours |