

SELF-AUDIT EXAMPLE

Each item on the Audit Sheet MUST be in your safety program. You will need to enter, onto the form, the identifying location (page and paragraph or line number) of each item on the Audit Sheet and highlight what you referenced on the audit sheet in your safety programs.

AUDIT SHEET

Disciplinary

NORTH DAKOTA SAFETY COUNCIL, INC. - PROGRAM EVALUATION FORM

CONTRACTOR NAME: ECCS Contractor

DATE: 06/23/2020

Disciplinary Program

ITEM NO.	CITATION REFERENCE	DESCRIPTION	Y	N	GUIDANCE / INSTRUCTIONS
DISCIPLINARY PROGRAM					
1	SPECIAL PROGRAM - NO REFERENCE #	Does program address positions responsible for enforcement of disciplinary program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Safety department, project manager, project superintendent and/or foreman.
Comments / Location: Page 61, para 4					
2	NO REFERENCE	Does program address as to what constitutes a safety violation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Not following verbal or written safety procedures, guidelines, rules, horse play, failure to wear selected PPE, abuse of selected PPE, etc.
Comments / Location: Page 61, paragraph 4, bullets 1-3					

SAFETY PROGRAM

The following Disciplinary Action steps will be taken by **ECCS Contracting Co.** Management when there is a violation of any of the established safety rules. Such violations include:

- Not following verbal or written safety procedures, guidelines, and/or rules.
- Horseplay
- Failure to wear the proper personal protective equipment, etc.

(Page 61, paragraph 4, bullets 1-3)

Note – Exemptions WILL NOT be allowed without written permission from the ECCS member you are to be working for and will be allowed only for the ECCS member that gave the exception.