

Disciplinary

NORTH DAKOTA SAFETY COUNCIL, INC. - PROGRAM EVALUATION FORM

CONTRACTOR NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

<b>Disciplinary Program</b>
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ITEM NO.	CITATION REFERENCE	DESCRIPTION	Y	N	GUIDANCE / INSTRUCTIONS
<b>DISCIPLINARY PROGRAM</b>					
1	SPECIAL PROGRAM - NO REFERENCE #	Does program address positions responsible for enforcement of disciplinary program?			Safety department, project manager, project superintendent and/or foreman.
<b>Comments / Location:</b>					
2	NO REFERENCE	Does program address as to what constitutes a safety violation?			Not following verbal or written safety procedures, guidelines, rules, horse play, failure to wear selected PPE, abuse of selected PPE, etc.
<b>Comments / Location:</b>					
3	NO REFERENCE	Does program specify procedures after issuing a safety violation notice?			Meet with employee(s) to discuss the infraction & inform individual(s) of the rule or procedure that was violated and the corrective action to be taken.
<b>Comments / Location:</b>					
4	NO REFERENCE	Does program address supervisory responsibility for commitment to safety goals?			Physical inspections by company officials that indicate violations showing overall lack of commitment to company safety goals shall be under the same level of disciplinary actions.
<b>Comments / Location:</b>					

EVALUATED BY: \_\_\_\_\_  
NDSC

REVISED 10/10/16

**Auditor Comments:**

Item 1 \_\_\_\_\_  
 Item 2 \_\_\_\_\_  
 Item 3 \_\_\_\_\_  
 Item 4 \_\_\_\_\_

**Audit Reference:**

\_\_\_\_\_

Disclaimer: The information contained in these forms, questionnaire and monitoring procedures is provided as written guidance to assist contractors in complying with the OSHA regulations and/or operator requirements. NDSC, INC. the operators who participated in the development of this program and their employees disclaim all warranties both express and implied. The information presented here will give contractors a reference document, which should be used as guidance or as a "first step" towards getting your company into compliance. This monitoring program is based on sound safety and environmental concerns. We urge contractors to view their OSHA and DOT compliance efforts as a way to make their workplace safer for their employees. Each contractor is still responsible for full compliance of all applicable State and Federal regulations.